

**Arlington Contributory Retirement Board
Meeting Minutes for February 27, 2014
At the Town Hall Annex
Second Floor Meeting Room**

Board members present: Vice Chairman Richard Keshian, Ken Steele, Ruth Lewis and Kenneth Hughes

Board members not present: Chairman John Bilafer

Call to order Regular Monthly Meeting

Vice Chairman Keshian called the meeting to order at 4:33

Motion and vote to approve Expense Warrants 3, 4 and 5

After review and discussion, Mr. Steele made a motion to approve expense Warrants 3, 4 and 5 for payment, seconded by Ms. Lewis. The motion was approved by unanimous vote.

Motion and vote on Trial Balance for December 2013

After review and discussion, Ms. Lewis made a motion to approve the Trial Balance December 2013 Trial Balances, seconded by Mr. Steele. The motion was approved by unanimous vote

Motion and vote to approve Minutes for January 2014

After review and discussion Ms. Lewis made a motion to approve the January 2014 Minutes, seconded by Mr. Steele. The motion was approved by unanimous vote.

Motion to approve new school members

After review and discussion Mr. Steele made a motion to approve the new school member's applications, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Franklin Lammey-Raymond	11-12-2013	9+2%	Teacher Assistant
Lisa Smith	09-23-2013	9+2%	Teacher Assistant
Sarah Stoe	08-28-2013	9+2%	Teacher Assistant
Gwen Zink	01-02-2014	9+2%	Teacher Assistant

Motion to approve new town members

After review and discussion Mr. Steele made a motion to approve the new town member's application, seconded by Ms. Lewis. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Jeffery Chunglo	02-03-2014	9+2%	Veterans Agent
Douglas Heim	12-16-2013	9+2%	Town Counsel
Amy Fidalgo	02-14-2014	9+2%	Planning Admin. Asst

Motion and vote on a rollover of accumulated deductions for Jane Rahaim in the amount of \$7,297.87. Ms. Rahaim had 5 years and 3 months of creditable service working for the Library.

After review and discussion Ms. Lewis made a motion to approve the rollover of accumulated deductions for Jane Rahaim in the amount of \$7,297.87, seconded by Mr. Steele. The motion was approved by unanimous vote

Motion and vote on a refund of accumulated deductions for Rosemarie Doran in the amount of \$13,463.51. Ms. Doran had 9 years and 3 months of creditable service working as a Teacher Assistant.

After review and discussion Ms. Lewis made a motion to approve the refund of accumulated deductions for Rosemarie Doran in the amount of \$13,463.51, seconded by Mr. Steele. The motion was approved by unanimous vote

Adjourn

At 5:15 P.M. Mr. Steele made a motion to adjourn, seconded by Ms. Lewis. The motion was approved by unanimous vote.